

The Community Foundation of the Northern Shenandoah Valley
Fund Agreement to establish the
XXXXXXX Endowment Fund

1) Gift to Establish. XXXXXXX (Agency) hereby wishes to establish an Agency Endowed Fund at the Community Foundation of the Northern Shenandoah Valley (Foundation). The fund will be called the XXXXXXX Endowment Fund (Fund) and will be established with an initial contribution of \$_____, as described on Attachment “A”. The Fund shall be considered open-ended and additional contributions may be made by any person or entity.

2) Fund Purpose. The purposes of the Fund shall be to support the programs, purchases of equipment and supplies, and general operations of XXXXXXX.

3) Fees and Distributions. The Fund will be held in perpetuity, and will be charged a standard investment fee along with an administrative fee of up to 1%. The Fund is intended as a perpetual endowment for charitable purposes for the unrestricted use by the Agency with distributions up to five percent (5%) per year or as stated under the Foundation’s Spending Policy. All distributions must be for charitable purposes and consistent with the exempt purposes of the Foundation as specified in its Articles of Incorporation and Bylaws.

In the event of an emergency need of the Agency, and upon the written request and unanimously voted resolution of the governing board of the Agency, the Foundation may make a distribution from the Fund of an amount in excess of that described in the preceding paragraphs. It is anticipated that only one such excess distribution may be made in any one calendar year, and at least \$5,000 of the funds contributed by the Agency as well as all gifts made by individuals shall remain in the Fund after such excess distribution.

4) Investment. The investment shall be at the discretion of the Foundation’s Board of Directors (Board) or its assigned committee. The Fund may be co-mingled with other funds for

investment purposes; however, fund assets shall be accounted for separately and any earnings from a common fund accruing to the Fund shall be credited to the account of the Fund. The Foundation shall provide the Agency with an accounting of the Fund annually.

5) Variance Power. The Fund is subject to the sole judgment of the Board if the purposes of the Fund become unnecessary, incapable of fulfillment or inconsistent with the charitable needs of the community.

We recognize that the Fund must be approved by the Board or its assigned committee.

President
XXXXXXXX

Date

Approved:

Bruce Downing, President
Foundation

Date

Attachment A

For the establishment of the Xxxxxxx Fund

Cash Contribution: Check # _____ Amount: \$ _____

Appreciated Stock Contribution: _____ shares of _____

Date of Contribution to CFNSV: _____

Market Value at time of Contribution: _____

Date of Sale by CFNSV: _____

Market Value at time of Sale: _____