

Community Foundation of the Northern Shenandoah Valley

**Final Grant Report Form**

To Grant Recipients:

The Community Foundation of the Northern Shenandoah Valley Distribution Committee and the Foundation Board regularly evaluate our grant program. A critical part of the evaluation process is finding out what impact our grant had to your organization.

Please submit a brief report (utilizing this form) as soon as your project is complete, or no later than December 15 of this year. Use a separate piece of paper if needed. *If we do not receive this form back, you will not be eligible for future funding.*

Name of organization: \_\_\_\_\_

Project title: \_\_\_\_\_

Person filing the report: \_\_\_\_\_

Executive director: \_\_\_\_\_

Grant date: \_\_\_\_\_ Date of report: \_\_\_\_\_

**Project/Program Information**

Specifically, what did you ask the Foundation to fund?

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Have the goal and objective as outlined in the grant application been achieved? (If not, please explain.)

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Were there any barriers to completing the project? (If yes, describe.) \_\_\_\_\_

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What were the overall strengths and/or weaknesses of the project? What did you learn in implementing the project? How might this affect future projects? \_\_\_\_\_

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Describe those served by this project, specifically referring to geographic residents or location, age and other descriptions. \_\_\_\_\_

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If so, how did this project benefit the community at large? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Financial Information

Did you successfully raise the necessary funds to implement the project as planned? Please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If the project is to be continued, how much funding will be needed? \_\_\_\_\_

What other financial resources will be available to you? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Briefly describe the specific use of the Foundation grant monies (expenditures, purpose, etc.): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Publicity Information

How did you publicize/promote that you were the recipient of this grant?

☐ Facebook    ☐ newspaper    ☐ newsletter    ☐ Twitter    ☐ other: \_\_\_\_\_

We welcome any other information related to this project that you would like to share - specifically news stories or pictures. We often use pictures in our publications, website and Facebook, so clearly describe the picture and the names of those pictured and indicate that approval is granted for publication. Thank you. We wish you continued success in your service to our community.

Please return this form along with photos and any news stories of your grant project to:

The Community Foundation of the Northern Shenandoah Valley  
P.O. Box 2391, Winchester, VA 22604

\_\_\_\_\_  
Chair of Board or Executive Director

*Please note: the information you provide on this form will not be used against in any way you should you choose to apply again next year. Both the Community Foundation and Mr. Cochran are aware that sometimes there are unanticipated obstacles that can hinder a project. Your information will be used only to help us better understand.*